

2018 YCF Winter Classic
Hosted by YMCA of Central Florida
December 7-9, 2018

Florida Swimming of USA Swimming: Sanction: # 4585

“In granting approval it is understood and agreed that USA Swimming and Florida Swimming shall be free and held harmless from any liabilities for claims and damages arisen by reason of injuries to anyone during the conduct of the event.”

MEET DIRECTOR	MEET ENTRY COORDINATOR
Mike Brady (407) 363-1911 mbrady@cfymca.org	Billy and Victoria Culbertson meet.support@sportstiming.com
MEET REFEREE	MEET MARSHALL
Cary Showalter cshowalter@showtechsolutions.com	Mike Miller (407) 363-1911 mmiller@cfymca.org

LOCATION Rosen YMCA Aquatic Center, 8422 International Drive, Orlando, FL 32819

CODE OF SANCTION Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or swimmer’s legal guardian to ensure compliance with this requirement. The completion course has been certified in accordance with 104.2.2C(4). The copy of such certification is on file with USA Swimming. Changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is prohibited.

Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. Exceptions may be granted with prior written approval by the USA-S Vice President of Program Operations.

MEET FORMAT The meet will be held in two 25 yard courses if needed. It is a 3-day prelim/final format for 11 and older swimmers. The fastest eight (8) qualifiers will return for 11-12 individual events except for the 200 Fly, 200 Back, 200 Breast, 400 IM and 500 Free. The fastest sixteen (16) qualifiers will return for finals for the 13-14, 15-16 and Senior individual events except for the 1650 Free in which all heats will be swum during the preliminary session. The meet is timed finals for 10 and under events. All relays will be conducted as timed final events and the fastest heat swum in Finals with the exception of 10 & Under relays which will be swum in the afternoon session. Order of finals will be B then A. Deck seeded events will be swum fastest to slowest. Meet management may opt to use fly-over start where deemed appropriate at this competition.

Session	Day	Warm-up	Meet Start	Age Group
1	Friday Prelims	7:00 am	8:30 am	13 & Older
2	Friday Timed Finals	Not before Noon	Not before 1:00 pm	12 & Under
3	Friday Finals	4:30 pm	6:00 pm	11 & Older
4	Saturday Prelims	7:00 am	8:30 am	13 & Older
5	Saturday Timed Finals	Not before Noon	Not before 1:00 pm	12 and Under
6	Saturday Finals	4:30 pm	6:00 pm	11 & Older
7	Sunday Prelims	7:00 am	8:30 am	13 & Older
8	Sunday Timed Finals	Not before Noon	Not before 1:00 pm	12 & Under
9	Sunday Finals	4:30 pm	6:00 pm	13 & Older

DEADLINE AND MEETING SUMMARY:

Day, Date	Time	For:
Friday, November 30	9:00 pm	Entry deadline
Friday, December 7	7:30 am	Official Briefings
Friday, December 7	8:00 am	Coach's Meeting
Friday, December 7	8:00 am	Timer's Meeting
Friday, December 7	8:00 am	Positive Check-in for: 13-14, 15-16 and Senior 400 IM and 13-14 200 Medley Relay and Senior 400 Medley Relay
Friday, December 7	Noon	Official Briefings
Friday, December 7	12:30 pm	Timer's Meeting
Friday, December 7	12:45 pm	Positive Check-in for: 11-12 200 Medley Relay
Friday, December 7	5:00 pm	Official Briefings
Friday, December 7	5:30 pm	Timer's Meeting
Saturday, December 8	7:30 am	Official Briefings
Saturday, December 8	8:00 am	Timer's Meeting
Saturday, December 8	8:00 am	Positive Check-in for: 13-14, 15-16 and Senior 500 Free and 13-14 200 Free Relay and Senior 400 Free Relay
Saturday, December 8	Noon	Official Briefings
Saturday, December 8	12:30 pm	Timer's Meeting
Saturday, December 8	12:45 pm	Positive Check-in for: 11-12 500 Free and 11-12 200 Free Relay
Saturday, December 8	5:00 pm	Official Briefings
Saturday, December 8	5:30 pm	Timer's Meeting
Sunday, December 9	7:30 am	Official Briefings
Sunday, December 9	8:00 am	Timer's Meeting
Sunday, December 9	8:00 am	Positive Check-in for: 13-14, 15-16 and Senior 1650 Free
Sunday, December 9	Noon	Official Briefings
Sunday, December 9	12:30 pm	Timer's Meeting
Sunday, December 9	12:45 pm	Positive Check-in for: 11-12 400 IM
Sunday, December 9	4:00 pm	Official Briefings
Sunday, December 9	4:30 pm	Timer's Meeting

RULES	Current USA Swimming rules will govern the meet. Fly-over starts may be used.
CAMERA ZONES	Per Florida Swimming Rule 223.12, Meet Management shall designate and inform the public of "Camera Zones" at each swim meet where both still photography and video photography of a race or race competitor in a race may be taken. Acceptable "Camera Zones" may include, but are not limited to the side course of the pool, team gathering areas, concession areas, turn end of the competition course when not in use as a "start-end", etc. Meet Management shall designate "Non-Camera Zones". Under NO circumstances will Camera Zones include the area immediately behind the starting blocks at either end of the racing course(s) while they are in use for "race starting purposes" during competition and warm ups, locker rooms, rest rooms, or any other dressing area. Any individual failing to abide by this rule could be subject to the Florida Swimming Code of Conduct violation as defined in Rule 239.2.
ELIGIBILITY	This meet is open to all currently registered USA Swimming swimmers.
ENTRIES	Entries must be in USA Swimming SDIF format or Hy-Tek CL2 format. Entries should be uploaded to the Sports Timing website (www.sportstiming.com). Click on Meets and then click on YCF Winter Classic. Complete the form, upload your entry file and click submit. You will receive an email confirmation upon submitting your entries. If you need to submit updated entry files, you are able to submit a new form and file. Entry questions can be emailed to meet.support@sportstiming.com .
DECK ENTRIES	<p>Deck entries may be accepted by the Admin Referee or his/her designee, up to 45 minutes before the start of the session under the following conditions:</p> <ul style="list-style-type: none"> -Deck entries will only be accepted for Deck Seeded events if the allowable entry numbers have not been met, the meet timeline will not be extended and the swimmer can prove meeting the entry standard. If accepted, deck entered swimmers will be entered in Deck Seeded events at the qualifying time and placed in the slowest heats. -Swimmers must prove they meet the qualification times (SWIMS printout or Deckpass-not logbook), and must complete the deck entry form obtained from the Clerk of Course. -Deck entries must be turned into the Clerk of Course with fees, including FACILITY CHARGE if applicable, at least 45 minutes before the start of the session. -A swimmer may not drop an event to deck enter an event. -The swimmer will be placed in available lanes in existing heats only; no new heats will be created. -The cost of a deck-entered event is the same as the late fee (double normal event entry fee).

ENTRY LIMITATIONS

The meet will be limited to either the first 900 swimmers received and/or the team who puts the timeline longer than 4 hours per session. 11 and older swimmers are limited to three (3) individual events per day and a maximum of nine (9) individual events for the meet plus relays. 10 & Under swimmers are limited to four (4) individual events per day and a maximum of twelve (12) individual events for the meet plus relays. For relay events, only two relay entries per team are allowed.

Swimmers who are excluded from events with seeding limits will be either refunded or allowed to deck enter into alternate events, (subject to event limitations).

ENTRY DEADLINES

Entries must be received by 9:00pm on Friday, November 30, 2018 using the submission process detailed below. No phone or fax entries accepted.

To submit your entries, go to www.sportstiming.com, click on meets and click on the YCF Winter Classic. Complete the form, upload your entry file and click submit. You will receive an email confirmation. If you need to submit updated entry files prior to the deadline, you are able to submit a new form and file. Entry questions can be emailed to meet.support@sportstiming.com.

ENTRY FEES

Make checks payable to: YMCA of Central Florida - All fees are non-refundable	
Individual Event	\$6.10 per Prelim/Final Event \$4.15 per Timed Final Event
Relays	\$8.00 per relay
Facility Surcharge	\$15.00 per swimmer (11 & over's) \$10.00 per swimmer (10 & under's)
Electronic Heat Sheet Fee	\$2.00 per swimmer
Late Entry Fee	Double the above entry fees

OFFICIALS

Meet Referee	Cary Showalter
Admin	Billy Culbertson
Starter	Deb Shell
Stroke and Turn	Robyn Gillespie
Meet Marshall	Mike Miller
Meet Director	Mike Brady

VISITING OFFICIALS

Visiting teams are encouraged to bring USA-S certified Florida Swimming (or other LSC) officials to assist with officiating the meet. Teams should email names and certification levels of their team officials to:

rgillespie@cfymca.org

SEEDING

25-yard short course times will be used for seeding. Entry times may be actual SCY times or SCY times converted from SCM or LCM. Conversions may be made using the formula in the current Florida Swimming Handbook. If proven SCM or LCM times are submitted and labelled as such they will be seeded at the SCY qualifying time.

CHECK-IN

A positive check-in will be required for the following events:

- 13-14, 15-16 and Senior 400 IM
- 13-14 200 Medley Relay and Senior 400 Medley Relay
- 11-12 200 Medley Relay
- 13-14, 15-16 and Senior 500 Free
- 13-14 200 Free Relay and Senior 400 Free Relay
- 11-12 200 Freestyle Relay
- 11-12 500 Free
- 13-14, 15-16 and Senior 1650 Free
- 11-12 400 IM

****Check in for the above events will be as stated in the Deadline and Meet Summary Section.**

400 IM/500 FREE/ 1650 FREE

The 11-12 500 Free and 400 IM are deck-seeded timed final events and all heats will be swum in the afternoon session fastest to slowest. No new heats will be created.

The 1650 Free is a deck-seeded timed final event. Age groups will be swum together by gender, but scored separately, and heats will be swum fastest to slowest and, if one pool is used, alternating one female heat followed by one male heat. All heats will be swum during prelims. It will be limited to the fastest 32 female and 32 male swimmers regardless of age. Proof of time is required to be seeded and to swim. The Meet Referee may combine the slowest heats of each gender into one heat and swim it in the order of the gender with the fewest number of heats. If the event in one pool is projected to be completed sufficiently far in advance, the Meet Referee may elect to move remaining heats from the other pool to it. Decisions on combination of heats or movement of heats will be announced at least one hour before the expected start time of the first 1650 event.

The 13-14, 15-16, and Senior 400 IM and 500 Free are deck seeded prelim/final events and limited to the fastest 80 swimmers of each gender regardless of age group. During prelims, all age groups will be swum together by gender, but separated for finals. Preliminary heats will swum fastest to slowest and the fastest three heats of each gender will be circle seeded. No new heats will be created.

SCRATCHES

PRELIMS – There is no penalty for scratching on the block in the Preliminary events with the exception of deck-seeded events. Any swimmer entered in an individual event that is “deck seeded” who has checked in for the event, must swim the event unless he/she notifies the clerk of course before the seeding for that event has begun, that he/she wishes to scratch. Failure to do so and not swim will result in the swimmer being barred (scratched) from the next individual event (preliminary or timed final) in which the swimmer is entered. Declared false starts will be accepted from the swimmer prior to the start of the heat.

FINALS – Any swimmer who competes in a preliminary heat and qualifies for either championship or consolation finals and fails to swim in the final without notifying the Meet Referee that he/she may withdraw from the finals within thirty (30) minutes after the announcement of qualifiers for that event and further fails to declare his/her final intention within thirty (30) minutes of his/her last individual preliminary event, will be penalized by being automatically scratched from their next individual final or individual event, whichever occurs first. The Referee may insert the next eligible swimmer into Finals or Consolation Finals once a “failure to swim” is declared and in any vacant lanes resulting from the penalty. Declared False Starts in Finals will be considered a “failure to swim” and will draw the same penalty. In the event of an illness or injury, certified to the satisfaction of the Meet Referee, there will be no penalty.

SCORING

Individual events: 9-7-6-5-4-3-2-1

Relay events: 18-14-12-10-9-6-4-2; only 2 relays per gender may score for each team.

AWARDS

Individual (12 & Under only): Medals 1st – 3rd Ribbons 4th – 8th

Relays (12 & Under only): Ribbons 1st – 3rd

High Point (12 & Under only): 1st place in each age group gender

Team Awards: Overall combined (men and women) team winner

TEAM REP

Prior to the start of the meet, the name of one person other than the coach who will check with the referee about any matter pertaining to the meet must be given to the referee. Only that person and the coach will be recognized.

COACHES/OFFICIALS

All coaches and officials on deck must be registered and certified with USA Swimming. Coaches and officials shall wear USA Swimming registration cards in a conspicuous location at all times while on deck during the meet or prove current registration with Deck Pass. There will be a coach/general meeting at the date and time listed in the Deadline and Meeting Summary. Other meetings may be held at the meet referee’s discretion. Meet Management requests that at least one coach representative from each team attend all coach’s meetings. Official Briefings will be held prior to each session at the times listed in the Deadline and Meeting Summary.

ADAPTED SWIMMERS Swimmers with disabilities are welcome to enter the meet. Coaches:

1. Enter the swimmers on Hy-Tek or paper form.
2. Provide advanced notice on any necessary accommodations
3. List the email with the entries (or on paper) the swimmer's name, entry times, strokes/distances, days/sessions and how the swimmer prefers to be seeded.

Swimmers with disability will be seeded with the same age group either the same distance race or a longer distance race (i.e. 100 Free during the 500 Free). Qualifying time standards at regular season meets are waived for swimmers with disability. For more information, please contact the Meet Referee.

MEET COMMITTEE A committee consisting of the Meet Director, Meet Referee, two volunteer coaches from visiting teams and one senior athlete, will be formed prior to the meet, and shall be wholly responsible for making decisions regarding delaying, postponing or canceling the meet or any portion of the meet in the event of any situation requiring a decision of the Committee regarding the meet. The Committee will meet as needed.

WARM-UP In accordance with USA Swimming guidelines, there will be a published warm-up procedure for all swimmers and coaches attending the meet. This will be provided via email and posted on the YCF Swimming website prior to the meet. The Referee/Marshall may alter warm up procedures to meet the needs of the swimmers. Meet Management reserves the right to change warm-up times according to the number of entries. During the competition, there will be lanes available for continuous warm-up/down in the Diving Well. NO EQUIPMENT IS PERMITTED AND SWIMMERS MUST ENTER THE WATER FEET FIRST AND BE SUPERVISED BY A COACH.

INFORMATION For more information, please contact Mike Brady at (407) 363-1911 or mbrady@cfymca.org.

ORDER OF EVENTS

Friday, December 7

Prelims: Warm up – 7:00 am Meet Starts – 8:30 am

Finals: Warm up – 4:30 pm Meet Starts – 6:00 pm

Women		Event		Men
5		13-14 200 Free		6
7		15-16 200 Free		8
9		Senior 200 Free		10
15		13-14 100 Breast		16
17		15-16 100 Breast		18
19		Senior 100 Breast		20
25		13-14 100 Fly		26
27		15-16 100 Fly		28
29		Senior 100 Fly		30
35		13 & Over 400 IM*		36
39		13-14 200 Medley Relay**		40
41		Senior 400 Medley Relay**		42

**Fastest heat swum in Finals Session.

*The 13 & Over 400 IM will be deck seeded prelim/final events and limited to the fastest 80 swimmers of each gender regardless of age group. During prelims, all age groups will be swum together by gender, but separated as 13-14, 15-16 & Senior for finals. Preliminary heats will be swum fastest to slowest and the fastest three heats of each gender will be circle-seeded. No new heats will be created.

Friday, December 7

Timed Finals: Warm up – Not before Noon Meet Starts – Not before 1:00 pm

Women		Event		Men
1		11-12 200 Free		2
3		10 & Under 200 Free		4
11		11-12 50 Breast		12
13		10 & Under 50 Breast		14
21		11-12 50 Butterfly		22
23		10 & Under 50 Butterfly		24
31		11-12 100 IM		32
33		10 & Under 100 IM		34
37		11-12 200 Fly**		38
43		10 & U 200 Medley Relay%		44
45		11-12 200 Medley Relay*		46
47		10 & Under 500 Free**		48

*Fastest heat of 11-12 relays will swim in Finals Session.

% All 10 & Under relays will swim in the afternoon session.

**The 11-12 200 Fly is a timed final event. All heats will be swum during the afternoon session.

Saturday, December 8

Prelims: Warm up – 7:00 am Meet Starts – 8:30 am

Finals: Warm up – 4:30 pm Meet Starts – 6:00 pm

Women		Event	Men
53		13-14 200 IM	54
55		15-16 200 IM	56
57		Senior 200 IM	58
63		13-14 50 Free	64
65		15-16 50 Free	66
67		Senior 50 Free	68
73		13-14 100 Back	74
75		15-16 100 Back	76
77		Senior 100 Back	78
81		13 & Over 500 Free*	82
87		13-14 200 Free Relay**	88
89		Senior 400 Free Relay**	90

****Fastest heat will be swim in the Finals Session. All other heats will be swum before the 500 Free Prelim heats.**

*** The 13 & Over 500 Free are deck seeded prelim/final events and limited to the fastest 80 swimmers of each gender regardless of age group. During prelims, all age groups will be swum together by gender, but separated as 13-14, 15-16 & Senior for finals. Preliminary heats will be swum fastest to slowest and the fastest three heats of each gender will be circle-seeded. No new heats will be created. If the Saturday morning events are separated into two pools by gender, the Meet Referee may include a 10-minute break between the completion of the 100 Back or preliminary Free Relay Heats, if any, and the first heat of the 500 Free.**

Saturday, December 8

Timed Finals: Warm up – Not before Noon Meet Starts – Not before 1:00 pm

Women		Event	Men
49		11-12 200 IM	50
51		10 & Under 200 IM	52
59		11-12 50 Free	60
61		10 & Under 50 Free	62
69		11-12 50 Back	70
71		10 & Under 50 Back	72
79		11-12 200 Breast**	80
85		10 & Under 200 Free Relay%	86
91		11-12 200 Free Relay#	92
83		11-12 500 Free***	84

Fastest Heat of 11-12 relays are in the Finals Session.

% All 10 & Under relays are in the afternoon session.

****The 11-12 200 Breast is a Timed Final Event. All heats will be swum during the afternoon session.**

*****The 11-12 500 Free is a deck-seeded timed final event and all heats will be swum after the relays in the afternoon session fastest to slowest. No new heats will be created. If the Saturday afternoon events are separated into two pools by gender, the Meet Referee may include a 10-minute break between the completion of the 200 Breast or preliminary session 11-12 200 Free Relay heats, if any, and the first heat of the 500 Free.**

Sunday, December 9

Prelims: Warm up – 7:00 am Meet Starts – 8:30 am

Finals: Warm up – 4:30 pm Meet Starts – 6:00 pm

Women		Event	Men
97		13-14 200 Back	98
99		15-16 200 Back	100
101		Senior 200 Back	102
107		13-14 100 Free	108
109		15-16 100 Free	110
111		Senior 100 Free	112
117		13-14 200 Breast	118
119		15-16 200 Breast	120
121		Senior 200 Breast	122
127		13-14 200 Fly	128
129		15-16 200 Fly	130
131		Senior 200 Fly	132
133		13 & Over 1650 Free*	134

*The 1650 Free is a deck-seeded timed final event. Age groups will be swum together by gender, scored separately, (13-14, 15-16 & Senior), and heats will be swum fastest to slowest, alternating-one female heat followed by a male heat if one pool is used. All heats will be swum during preliminaries. It will be limited to the fastest 32 female and 32 male swimmers regardless of age. No new heats will be created. The Meet Referee may combine the slowest heats of each gender and swim it in the order of the gender with the fewest number of heats and elect to move remaining heats from one pool into the other pool. Decision on combination of heats, movement of heats or additional heats will be announced at least one hour before the expected start of the first 1650 Free heat. If the Sunday morning events are separated into two pools by gender, the Meet Referee may include a 10-minute break between the completion of the 200 Fly and the first heat of the 1650 Free.

Sunday, December 9

Timed Finals: Warm up – Not before Noon Meet Starts – Not before 1:00 pm

Women		Event	Men
93		11-12 100 Back	94
95		10 & Under 100 Back	96
103		11-12 100 Free	104
105		10 & Under 100 Free	106
113		11-12 100 Breast	114
115		10 & Under 100 Breast	116
123		11-12 100 Fly	124
125		10 & Under 100 Fly	126
135		11-12 200 Back**	136
137		11-12 400 IM***	138

***The 11-12 400 IM is a deck-seeded timed final event and all heats will be swum in the afternoon session fastest to slowest. No new heats will be created. If two pools are being used, the Meet Referee may include a 10-minute break between the 200 Back and the start of the 400 IM.

**The 200 Back is a timed final event. All heats will be swum during the preliminary session.

**2018 YCF Winter Classic
December 7-9, 2018**

Team Name _____ Call Letters _____
 Address _____
 City _____ State _____ Zip _____
 Coach _____ LSC _____ Phone _____
 Email _____

Swimmer / Coach Registration

I certify that all individuals listed on the attached entry forms are currently registered members of United States Swimming and are eligible to compete in this meet. I further certify that one or more of the following coaches will be on the deck supervising the activities of these individuals during all warm up and competitive sessions at the meet.

Name of Coach:	Team:
_____	_____
_____	_____
_____	_____

I certify that the individuals listed above are currently registered USA Swimming Coach Members, and that I am a current USA Swimming registered Non-Athlete Member.

_____	_____	_____
Signature	Team	Date
(must be USA Swimming Non-Athlete Member)		

Entries must be received by 9:00 pm on Friday, November 30, 2018. Please submit entries to:

Go to www.sportstiming.com , click on meets and click on the 2016 Winter Classic. Complete the form, upload your entry file and click submit. You will receive an email confirmation. If you need to submit updated entry files prior to the deadline, you are able to submit a new form and file. Entry questions can be emailed to meet.support@sportstiming.com.

Financial Recap

We have entered the following:

Facility Fee per prelim/final swimmer	_____ @ \$15.00 =	\$ _____
Facility Fee per timed final swimmer	_____ @ \$10.00 =	\$ _____
Individual timed final entries	_____ @ \$4.15 =	\$ _____
Individual prelim/final entries	_____ @ \$6.10 =	\$ _____
Relay entries	_____ @ \$8.00 =	\$ _____
Electronic heat sheet per swimmer	_____ @ \$2.00 =	\$ _____
TOTAL ENTRY FEES PAID		\$ _____